



Fees and Charges Schedule

2023/24

Contents

	Page
<u>Key</u>	3
<u>Environment, Enforcement & Housing</u>	
Cemeteries	5
Waste Management - Refuse	6
Other Environmental Health Services & Corporate Enforcement	7
Houses in Multiple Occupation and Housing Act Notices	8
Street Naming & Numbering	9
Homelessness	10
HRA - Estates	11
HRA - Repairs	12
HRA - Leaseholders	13
<u>Community & Health</u>	
Community Events	15
Golf Course	16
Open Spaces	17
Food & Health Safety	18
<u>Policy, Resources & Economic Development</u>	
Parking	20
Parking - Season Tickets	22
Design and Print	23
Office Accommodation	24
Economic Development	25
<u>Planning and Licensing</u>	
Land Charges	27
Licensing	28
Building Control	33
Planning - Application Fees	36
Planning - Pre-application Advice	38
Planning - Design Panel Review	39

Key to VAT

- S - Standard Rate - 20%
- Z - Zero Rate - 0%
- E - Exempt from VAT
- O - Outside the scope of VAT

Key to Fee

- S - Statutory
- D - Discretionary

ENVIRONMENT, ENFORCEMENT & HOUSING

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: CEMETERIES

CHARGING AREA: CEMETERIES

A Brentwood resident is anyone currently living in the Borough or someone who spent 75% of their life in the Borough.

Purchase of Exclusive Rights of Burial for 50 years

			£	£	£	£
All full burial graves	E	D	1,332.00	1,332.00	1,440.00	1,440.00
Cremated remains grass plot	E	D	480.00	480.00	520.00	520.00
Non-Brentwood resident - all full burial graves	E	D	2,664.00	2,664.00	2,890.00	2,890.00
Non-Brentwood resident - cremated remains grass plot	E	D	960.00	960.00	1,040.00	1,040.00

Purchase of Exclusive Rights of Burial for 50 years (Vaults and Niches Only)

Granite vaults	E	D	981.00	981.00	1,060.00	1,060.00
Niches In granite columbarium	E	D	660.00	660.00	710.00	710.00
Non- Brentwood resident - granite vaults	E	D	1,961.00	1,961.00	2,120.00	2,120.00
Non-Brentwood resident - niches in granite Columbarium	E	D	1,319.00	1,319.00	1,430.00	1,430.00

Interment Fees

Graves dug down for one or two	O	D	964.00	964.00	1,040.00	1,040.00
Additional charge for dig down to 9ft	O	D	239.00	239.00	260.00	260.00
Cremated remains grass plot	O	D	207.00	207.00	220.00	220.00
Granite vault	O	D	365.00	365.00	400.00	400.00
Niche In granite Columbarium	O	D	365.00	365.00	400.00	400.00
Child under 12 years	O	D	0.00	0.00	0.00	0.00
Non-Brentwood resident-graves dug down for one or two	O	D	1,927.00	1,927.00	2,090.00	2,090.00
Non-Brentwood resident -additional charge for dig down to 9ft	O	D	477.00	477.00	520.00	520.00
Non-Brentwood resident-cremated remains grass plot	O	D	414.00	414.00	450.00	450.00
Non-Brentwood resident -granite vault	O	D	728.00	728.00	790.00	790.00
Non-Brentwood resident -Niche In granite Columbarium	O	D	728.00	728.00	790.00	790.00
Non-Brentwood resident -Child under 12 years	O	D	0.00	0.00	0.00	0.00

Option to Extend Exclusive Rights of Burial for a further 25 years

All full burial graves	E	D	223.00	223.00	240.00	240.00
Cremated remains plot	E	D	112.00	112.00	120.00	120.00
Non-Brentwood resident -all full burial graves	E	D	446.00	446.00	480.00	480.00
Non-Brentwood resident -cremated remains plot	E	D	223.00	223.00	240.00	240.00

Option to Extend Exclusive Rights of Burial for a further 10 years (Vaults and Niches Only)

Granite vaults	E	D	392.00	392.00	420.00	420.00
Niches In granite Columbarium	E	D	264.00	264.00	290.00	290.00
Non-Brentwood resident - granite vaults	E	D	784.00	784.00	850.00	850.00
Non-Brentwood resident -Niches In granite Columbarium	E	D	528.00	528.00	570.00	570.00

Monuments

Monument/Inscription approval fee	O	D	151.00	151.00	160.00	160.00
Additional approval fee charge for kerbed monuments	O	D	151.00	151.00	160.00	160.00
Inscription on a vault or niche	S	D	222.50	267.00	290.00	290.00

Other Charges

Deed Transfer	O	D	65.00	65.00	70.00	70.00
Search of Burial Records	O	D	26.00	26.00	30.00	30.00
Chapel hire - Woodman Road Cemetery	E	D	62.00	62.00	70.00	70.00

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FE E	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: WASTE MANAGEMENT

CHARGING AREA: REFUSE

				£	£	£	£
<u>Dog waste and litter bin emptying</u>							
Empty dog waste/litter bins	Per Empty	S	D	4.00	4.80	4.58	5.50
<u>Domestic Refuse Collection</u>							
Bulky Household Collections - Charge per item	Min 2 Items	O	D	12.00	12.00	13.00	13.00
Biodegradable sacks for garden waste per wrap of 10*		O	D	3.50	3.50	4.00	4.00
Biodegradable sacks for garden waste per wrap of 100 (Wholesale)		S	D	255.00	315.00	287.50	345.00
Garden Waste Bin hire per annum - including fortnightly emptying		O	D	60.00	60.00	60.00	60.00
Garden Waste Bin - Replacement if lost/stolen		O	D	22.00	22.00	24.00	24.00
Hire of 1280 litre container		S	D	110.00	135.00	123.33	148.00
Hire of 770, 940 and 1100 litre Container		S	D	105.00	126.00	115.00	138.00
Hire of 240 litre container		S	D	34.17	41.00	37.50	45.00
Hire of 360 litre container		S	D	45.00	54.00	50.00	60.00
<i>* Please note there was a typing mistake in the approved F&C schedule for 2020/21. Price should have been £3.30 but was incorrectly stated as £3.00</i>							
<u>Residual Trade Waste Collection & Disposal</u>							
1280 litre Container	Per Lift	O	D				
1100 litre Container		O	D				
940 litre Container		O	D				
770 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Prepaid Residual Sacks (25)	Per roll	O	D				
Extra collection		O	D				
Collection/delivery (T&Cs S.14)		O	D				
Amendment (T&Cs S.14)		O	D				
Exempt for publication - please contact the Council for prices							
<u>Residual Waste - Collection only</u>							
1280 litre Container	Per Lift	O	D				
1100 litre Container		O	D				
940 litre Container		O	D				
770 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Exempt for publication - please contact the Council for prices							
<u>Trade Glass Collection</u>							
1100 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Exempt for publication - please contact the Council for prices							
<u>Trade Dry Recycling Collection</u>							
1280 litre Container	Per Lift	O	D				
1100 litre Container		O	D				
940 litre Container		O	D				
770 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Prepaid Recycling Sacks (25)	Per roll	O	D				
Exempt for publication - please contact the Council for prices							
<u>School Dry Recycling Collection</u>							
Collection per annum		O	D				
Exempt for publication - please contact the Council for prices							
<u>Trade Dry Recycling Sacks for Use in Containers Only</u>							
Purple sacks - 400 sacks per box.	Box	O	D				
Exempt for publication - please contact the Council for prices							
<u>Trade Food Waste</u>							
140 litre bin	Per Lift	O	D				
Exempt for publication - please contact the Council for prices							
<u>Events - Residual Waste (Maximum hire 5 days - one collection)</u>							
1100 litre Container	Per Lift	O	D				
770 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Exempt for publication - please contact the Council for prices							
<u>Events - Dry Recycling (Maximum hire 5 days)</u>							
1100 litre Container	Per Lift	O	D				
770 litre Container		O	D				
360 litre Container		O	D				
240 litre Container		O	D				
Exempt for publication - please contact the Council for prices							
<u>Events - Glass (Maximum hire 5 days)</u>							
1100 litre Bin	Per Lift	O	D				
360 litre bin		O	D				
240 litre Bin		O	D				
Exempt for publication - please contact the Council for prices							

**ENVIRONMENT, ENFORCEMENT AND HOUSING
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT

Dog Control

Statutory Seizure Fee	O	S	25.00	25.00	25.00	25.00
Dog Warden Collection Costs	O	D	73.00	73.00	73.00	73.00
Kennelling Costs (per day charged by Kennel)	O	D	15.00	15.00	15.00	15.00

Other charges

Contaminated Land Search Enquiries	O	D	119.00	119.00	119.00	119.00
------------------------------------	---	---	--------	--------	--------	--------

Pollution Prevention and Control Act 1999*

** Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April 2022 are subject to change*

Standard Process	O	S	1,650.00	1,650.00	1,650.00	1,650.00
Reduced fee activities	O	S	99.00	99.00	99.00	99.00
Mobile screening and crushing plant	O	S	1,650.00	1,650.00	1,650.00	1,650.00

Annual Subsistence Charge*

** Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April 2022 are subject to change*

Standard process Low Risk	O	S	772.00	772.00	772.00	772.00
Standard process Medium Risk	O	S	1,161.00	1,161.00	1,161.00	1,161.00
Standard process High Risk	O	S	1,747.00	1,747.00	1,747.00	1,747.00
Reduced fee activities Low Risk	O	S	79.00	79.00	79.00	79.00
PVR I & II combined	O	S	113.00	113.00	113.00	113.00
Mobile screening and crushing plants	O	S	646.00	646.00	646.00	646.00

Fixed Penalty Notices - Statutory Charge (Fee Range - S represents Upper Limit)

ASB, Crime and Policing Act 2014

Breach of Community Protection Notice	O	S	100.00	100.00	100.00	100.00
Early payment	O	S/D	75.00	75.00	75.00	75.00
Breach of Public Spaces Protection Order	O	S	100.00	100.00	100.00	100.00
Early payment	O	S	75.00	75.00	75.00	75.00

Environmental Protection Act 1990/ Clean Neighbourhoods & Env Act 2005

Failure to provide a waste transfer note	O	S	300.00	300.00	300.00	300.00
Littering						
* Full penalty	O	S	150.00	150.00	150.00	150.00
* Early payment	O	S	75.00	75.00	75.00	75.00
Unauthorised distribution of free literature						
* Full penalty	O	S	150.00	150.00	150.00	150.00
* Early payment	O	S	50.00	50.00	50.00	50.00
Domestic waste receptacle offences						
* Full penalty	O	S	80.00	80.00	80.00	80.00
* Early payment	O	S	60.00	60.00	60.00	60.00
* Dog control offences	O	S	80.00	80.00	80.00	80.00
Alarm noise - failure to nominate key-holder or to notify local authority key-holder's details	O	S	80.00	80.00	80.00	80.00
Nuisance parking						
* Full penalty	O	S	100.00	100.00	100.00	100.00
* Early payment	O	S	60.00	60.00	60.00	60.00
Abandoning a vehicle						
* Full penalty	O	S	200.00	200.00	200.00	200.00
* Early payment	O	S	120.00	120.00	120.00	120.00
Industrial and commercial waste receptacle offences						
* Full penalty	O	S	110.00	110.00	110.00	110.00
* Early payment	O	S	75.00	75.00	75.00	75.00
Fly-tipping	O	S	400.00	400.00	400.00	400.00
Littering from vehicles						
* Full penalty	O	S/D	150.00	150.00	150.00	150.00
* Early payment	O	S/D	75.00	75.00	75.00	75.00
Abandoned shopping trolleys						
Seizure fee	O	S/D	40.00	40.00	40.00	40.00
Storage fee (per week or part thereof)	O	S/D	10.00	10.00	10.00	10.00
Delivery fee	O	S/D	30.00	30.00	30.00	30.00

Anti-social Behaviour Act 2003

Graffiti						
* Full penalty	O	S/D	150.00	150.00	150.00	150.00
* Early payment	O	S/D	50.00	50.00	50.00	50.00
Fly posting						
* Full penalty	O	S/D	150.00	150.00	150.00	150.00
* Early payment	O	S/D	50.00	50.00	50.00	50.00
High Hedge Complaint	O	S	500.00	500.00	550.00	550.00

Noise Act 1996

Noise exceeding permitted level - domestic premises						
* Full penalty	O	S/D	110.00	110.00	110.00	110.00
* Early payment	O	S/D	75.00	75.00	75.00	75.00
Noise exceeding permitted level - licensed premises						
* Full penalty	O	S/D	500.00	500.00	500.00	500.00

* Levels set by Environment and Enforcement Committee July 2018

**HOUSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

CHARGING AREA: HOUSES IN MULTIPLE OCCUPATION AND HOUSING ACT NOTICES

Houses in Multiple Occupation

New licence - 5 years	O	D	890.00	890.00	890.00	890.00
Renewal of licence - 5 years	O	D	603.00	603.00	603.00	603.00

Housing Act Notices

Issuing notices under Housing Acts	O	D	244.00	244.00	244.00	244.00
Immigration Survey checks	O	D	86.00	86.00	86.00	86.00

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: STREET SERVICES

CHARGING AREA: STREET NAMING & NUMBERING

Address Change Charges

Renaming/renumbering per property	OS	D	65.00	65.00	72.00	72.00
-----------------------------------	----	---	-------	-------	-------	-------

Developer Charges

Naming of street – per street	OS	D	109.00	109.00	120.00	120.00
Numbering of development plots	OS	D	82.00	82.00	90.00	90.00
Numbering of development plots 2-10 units	OS	D	159.00	159.00	175.00	175.00
Numbering of development plots over 10 units	OS	D	159.00 + £34 per extra unit 175.00 + £38 per extra uni			

**HOUSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOMELESSNESS

CHARGING AREA: RECHARGES TO TENANTS

Recharges to Tenants

Daily Bed and Breakfast Room Charge	(Cost price) (Access to Shared kitchen for cooking, No Breakfast	O	D	£35 - £90	£35 - £90	£35 - £90	£35 - £90
Amenity charge - 1 person Household per day		O	S	3.50	3.50	3.50	3.50
Additional persons per person - per day		O	S	0.57	0.57	0.57	0.57
Amenity charge - 1 person Household per day	(Breakfast only)	O	S	3.44	3.44	3.44	3.44
Additional persons per person - per day		O	S	0.51	0.51	0.51	0.51
Amenity charge - 1 person Household per day	(Access to Shared kitchen for cooking and Breakfast)	O	S	4.01	4.01	4.01	4.01
Additional persons per person - per day		O	S	1.08	1.08	1.08	1.08
Removals	Minimum	S	D	Cost Price	Cost Price	Cost Price	Cost Price
Furniture		S	D	Cost Price	Cost Price	Cost Price	Cost Price
Storage - Homeless	per square foot	S	D	Cost Price	Cost Price	Cost Price	Cost Price

* Amenity Charges based on 21/22 Housing Benefit Ineligible charges

Heating/Hot Water - £2.93 per day

Shared kitchen/cooking facilities - .57p per day

Breakfast - .51p per day

**HOUSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: ESTATES & SHELTERED

Housing Estates

Storage - Evictions	Per week	O	D	12.00	12.00	12.23	12.23
Copying of Housefile		O	D	10.00	10.00	10.19	10.19
Copying of Tenancy Agreement		O	D	10.00	10.00	10.19	10.19
Garage Clearance		S	D	211.66	254.00	At Cost	At Cost
Property Clearance 1 or 2 Beds		S	D	211.66	254.00	At Cost	At Cost
Property Clearance 3 or 4 Beds		S	D	422.08	506.50	At Cost	At Cost
Bulk Waste Removal per item	Min 2 items	O	D	12.00	12.00	15.00	15.00

Tenancy Management

Court Costs	Average	O	D	376.00	376.00	412.25	412.25
Gas Servicing Warrant Fee		O	D	20.00	20.00	22.00	22.00
Gas Servicing Warrant Enforcement		S	D	35.00	42.00	35.00	42.00
Forced entry		S	D	101.66	122.00	At Cost	At Cost
Administration Charge		S	D	10.00	12.00	13.33	16.00
Non-return of Gas/Electric Keys and Cards		O	D	186.00	186.00	199.02	199.02

Garage Rental Fees Per Week

Car spaces & Car Ports

Car Space Council Tenant		O	D	1.95	1.95	2.09	2.09
Car Space Private (NCT)		O	D	2.65	2.65	2.94	2.94
Car Space Leaseholder		O	D	2.25	2.25	2.50	2.50

Garages

Garage Council Tenant		O	D	9.10	9.10	9.74	9.74
Garage Private (NCT)		S	D	12.25	14.70	13.61	13.61
Garage Charities		O	D	12.25	12.25	13.61	13.61
Garage Leasehold		E	D	10.60	10.60	11.78	11.78
Garage Commercial		S	D	22.58	27.10	25.09	25.09

**HOUSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: REPAIRS

Rechargeable Repairs

Replacement Key/Key Fob		S	D	12.08	14.50	Cost price	Cost price
Lock Change - Dwelling:Gain Access – 1 Door ref: 396001	new	S		62.50	75.00	Cost price	Cost price
Lock:Full Lock Change – Front Door ref: 390929		S	D	110.00	132.00	Cost price	Cost price
Opening:Board Up With 12mm Sterling or Plywood ref: 397001	new	S		32.50	39.00	Cost price	Cost price
Single Glaze 6mm Window Replacement upto 1 Square Metre ref: 515013		S	D	120.83	145.00	Cost price	Cost price
Single Glaze 6mm Window Replacement over 1 Square Metre ref: 515015		S	D	128.33	154.00	Cost price	Cost price
Double Glazed Window Replacement upto 1 Square Metre ref: 556005		S	D	205.00	246.00	Cost price	Cost price
Double Glazed Window Replacement over 1 Square Metre ref: 556007		S	D	210.00	252.00	Cost price	Cost price
Internal Fire door Replacement 1/2hr (less stops or frame) ref: 330013		S	D	179.17	215.00	Cost price	Cost price
External Timber Door Replacement Panelled or Glazed Front Door ref: 321107		S	D	679.17	815.00	Cost price	Cost price
Renew Internal Ply Flush Door Ref: 330001	new			146.67	176.00	Cost price	Cost price
Paint Pack Dulux - 2 bed		S	D	230.00	276.00	Cost price	Cost price
Correction of Unauthorised Alterations (Where Tenants have conducted works without the permission of the Council and retrospective permission can not be granted)		S	D	Cost Price	Cost Price	Cost price	Cost price
Any other repair deemed re-chargeable		S	D	Cost Price	Cost Price	Cost price	Cost price
Drain:Jet Blockage (per hour) ref: 039004	new	S	D	Less 5%	Less 5%	Cost price	Cost price
Drain:Rod Blockage ref: 039006	new	S	D	80.00	96.00	Cost price	Cost price
Burst:Repair Burst Pipe ne 28MM ref: 640001	new	S	D	30.83	37.00	Cost price	Cost price
		S	D	60.83	73.00	Cost price	Cost price

**HOUSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: LEASEHOLDERS

Leaseholders

Leasehold Information Pack (LPE1)	S	D	132.47	159.00	147.17	176.60
Leasehold Alterations Consent	S	D	132.47	159.00	147.17	176.60
Leasehold property valuations (request for amendment)	S	D	Cost Price	Cost Price	Cost Price	Cost Price
Registration of Notices	O	D	57.00	57.00	63.33	76.00
Lease Extension or Enfranchisement	S	D	799.92	960.00	888.71	1,066.45
Lease Variation	S	D	390.61	469.00	433.97	520.76
Registration Fee for Charge (If lease rate is different this will be charged instead of the standard fee)	S	D	36.51	44.00	40.56	48.67
Letter of Postponement of Discount Charge to enable further borrowing	S	D	127.38	153.00	145.85	162.04

Sheltered Schemes

Rental of Guest Room Per Night	S	D	8.33	10.00	9.25	11.10
--------------------------------	---	---	------	-------	------	-------

COMMUNITY & HEALTH

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: COMMUNITY INITIATIVES AND PARTNERSHIPS

CHARGING AREA: COMMUNITY EVENTS

Stallholder Pitch fees per 3 x 3m pitch

Lighting Up Brentwood - £30 street trading licence is included with the fees

Catering Unit - serving food e.g burgers, hot dogs etc.	E	D	200.00	200.00	200.00	200.00
Catering Unit - serving alcohol	E	D	200.00	200.00	200.00	200.00
Large Business - more than 10 employees	E	D	137.00	137.00	137.00	137.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	100.00	100.00	100.00	100.00
Small business - less than 10 employees	E	D	88.00	88.00	88.00	88.00
Crafters and Artists - all hand made by the seller	E	D	57.00	57.00	57.00	57.00
Registered charity	E	D	45.00	45.00	45.00	45.00

Strawberry Fair and other Community Events

Catering Unit - serving food e.g. Burgers, hot dogs etc.	E	D	175.00	175.00	175.00	175.00
Catering Unit - serving alcohol	E	D	137.00	137.00	137.00	137.00
Large business - more than 10 employees	E	D	110.00	110.00	110.00	110.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables	E	D	80.00	80.00	80.00	80.00
Small business - less than 10 employees	E	D	63.00	63.00	63.00	63.00
Crafters and Artists - all handmade by the seller	E	D	37.00	37.00	37.00	37.00
Registered charity	E	D	37.00	37.00	37.00	37.00
Ice Cream Van (Exclusive) - Strawberry Fair	E	D	450.00	450.00	450.00	450.00
Ice Cream Van (Exclusive) - Family Fun Days	E	D	180.00	180.00	180.00	180.00
Face Painters (large community events)	E	D	73.00	73.00	73.00	73.00

Family Fun Days

Wristbands - Rides and Bouncy castles		Per Child	E	D	4.00	4.00	5.00	5.00
Stalls - selling children's pocket money gifts and toys (new category)			E	D	21.00	21.00	21.00	21.00
Sole Catering unit by tender								
Face painters (per face painter)			E	D	25	25.00	25.00	25.00

Sponsorship packages - any bespoke packages can be discussed with the Community Services team

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: GOLF COURSE

CHARGING AREA: GOLF COURSE

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees would have included VAT at the standard rate.

Annual Season Ticket

7 day Adult	E	D	790.00	790.00	860.00	860.00	
7 day Junior (under 17)	E	D	N/A	N/A			
7 day Junior (under 17) After 3pm	E	D	58.00	58.00	60.00	60.00	
7 day Intermediate (under 25)	E	D	589.00	589.00	640.00	640.00	
5 day Adult	Mon - Fri	E	D	665.00	665.00	720.00	720.00
5 day Concessionary	Mon - Fri	E	D	539.00	539.00	580.00	580.00

Weekday

Per Round - 18 holes - Adult	E	D	N/A	N/A			
Per Round - 18 holes - Adult	Mon-Thu	E	D	23.00	23.00	25.00	25.00
Per Round - 18 holes - Junior (under 17) & 65 and over	E	D	N/A	N/A			
Per Round - 18 holes - Junior (under 17) & 65 and over	Mon-Thu	E	D	20.00	20.00	22.00	22.00

Weekends and Public Holidays

Per Round - 18 holes - Adult	E	D	N/A	N/A			
Per Round - 18 holes - Adult	Fri - Sun	E	D	29.00	29.00	31.00	31.00
Juniors (under 17) & 65 and over	After 1pm	E	D	N/A	N/A		
Juniors (under 17) & 65 and over	After 3pm	E	D	20.00	20.00	22.00	22.00

Other Charges

Twilight Play - Weekday	E	D	12.00	12.00	13.00	13.00
Twilight Play - Weekends and Public Holidays	E	D	13.00	13.00	14.00	14.00

Group Bookings Offer. For group bookings of 20 people or more, each person receives 25% off green fees. Please note this offer is not available in conjunction with any other offer and can be withdrawn at any time.

Corporate Offer. Receive 25% discount on green fees and 10% discount on season tickets when you produce a valid employee ID from the following companies

Armed Service Discount. 50% discount on green fees and 10% discount on memberships for current and past serving members of the armed forces during November.

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: OPEN SPACES

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

The Council applied the Sports VAT Exemption with effect 01/10/2018. Prior to this, fees not meeting the block booking requirements would have included VAT at the standard rate.

Football & Rugby

King George's Playing Field & Warley Playing Fields (with Changing Facilities)

Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	E	D	1,101.00	1,101.00	1,192.00	1,192.00
Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	E	D	1,076.00	1,076.00	1,165.00	1,165.00

Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	E	D	2,200.00	2,200.00	2,383.00	2,383.00
Pitch & Pavilion - Weekly - Adult - Season	Other Days	E	D	2,147.00	2,147.00	2,325.00	2,325.00

Occasional Matches - Adult	Any Day	E	D	109.00	109.00	118.00	118.00
----------------------------	---------	---	---	--------	--------	--------	--------

Other Playing Fields (No Changing Facilities)

Pitch - Fortnightly - Adult - Season	Any Day	E	D	699.00	699.00	757.00	757.00
Pitch - Weekly - Adult - Season	Any Day	E	D	1,391.00	1,391.00	1,507.00	1,507.00

Junior Matches All Sites (No Changing Facilities)

Pitch - Fortnightly - Junior - Season	Any Day	E	D	383.00	383.00	415.00	415.00
Pitch - Weekly - Junior - Season	Any Day	E	D	762.00	762.00	825.00	825.00

Occasional Matches (No Changing Facilities)

Adult	Any Day	E	D	69.00	69.00	75.00	75.00
Juniors (under17)	Any Day	E	D	42.00	42.00	46.00	46.00

Mini Soccer - All Sites (No Changing Facilities)

Seasonal Booking every week	Weekly	E	D	405.00	405.00	439.00	439.00
Occasional	Any Day	E	D	36.00	36.00	39.00	39.00

Bowling Greens

Bowls - Season	Adult	E	D	168.00	168.00	182.00	182.00
Bowls - Season	Juniors/OAP's	E	D	105.00	105.00	114.00	114.00
Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	E	D	8.00	8.00	9.00	9.00
Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	E	D	6.00	6.00	6.50	6.50

Large Open spaces (The Brentwood Centre)

Large Events - more than 1/2 Field with £5 or more admission fee		E	D	2,364.00	2,364.00	2,560.00	2,560.00
Medium Events - less than 1/2 field and less than £5 admission fee		E	D	974.00	974.00	1,055.00	1,055.00
Small Events - less than 1/4 field		E	D	418.00	418.00	453.00	453.00
Set up and take down for events				25% of day rate			
Keep Fit sessions - No cordoning off of field (max 20)	Single	S	D	18.00	21.60	23.00	23.00
Non commercial or charitable events (following approval by ward members) 50% discount							

Large Open spaces (King Georges Playing Field)

Area A (Prev Area B) Open space opposite old paddling pool area		E	D	418.00	418.00	453.00	453.00
Area B (Prev Area C) Overflow car park/pitch one. Outside football season only - REMOVED FROM 22/23		E	D	N/A	N/A		
Keep Fit sessions - No cordoning off of field (max 20)		S	D	18.00	21.60	23.50	23.50
Non commercial or charitable events (following approval by ward members) 50% discount							

Other Open Spaces

Open Space (following approval by Ward members)	Daily Charge	E	D	418.00	418.00	453.00	453.00
Keep Fit sessions - No defined area (max 20 people)	Single session	S	D	18.00	18.00	20.00	20.00

All Open Spaces

Filming Location Fee (subject to conditions & credits)	Open Space only	S	D	By negotiation and			
Repeat Fee				1% of original fee			

**COMMUNITY, ENVIRONMENT & ENFORCEMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES

SERVICE AREA: FOOD & HEALTH SAFETY

Skin Piercing

Premises Registration	O	D	262.00	262.00	262.00	262.00
Practitioner Registration	O	D	93.00	93.00	93.00	93.00

Other Charges

Food Hygiene Rating Score Re-inspection (FHRS)	O	D	183.00	183.00	186.00	186.00
--	---	---	--------	--------	--------	--------

POLICY, RESOURCES & ECONOMIC DEVELOPMENT

**POLICY, RESOURCES AND ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Chatham Way

Monday to Saturday		S	D	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
				Excl VAT	Inc VAT	Excl VAT	Inc VAT
	30 mins			0.00	0.00	0.00	0.00
	1 hours			0.83	1.00	0.92	1.10
	2 hours			1.67	2.00	1.83	2.20
	2 hours with discount card			1.17	1.40	1.25	1.50
	3 hours			2.50	3.00	2.75	3.30
	4 hours			3.33	4.00	3.67	4.40
	5 hours			4.17	5.00	4.58	5.50
	6 hours			5.00	6.00	5.50	6.60
	24 hours			6.67	8.00	7.33	8.80
Sunday Charge							
	All day			0.00	0.00	0.92	1.10

Coptfold Road

Monday to Saturday - 6:00am to 10:00pm		S	D	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
				Excl VAT	Inc VAT	Excl VAT	Inc VAT
	30 mins			0.00	0.00	0.00	0.00
	1 hours			0.83	1.00	0.83	1.00
	2 hours			1.67	2.00	1.67	2.00
	3 hours			2.50	3.00	2.50	3.00
	4 hours			3.33	4.00	3.33	4.00
	5 hours			4.17	5.00	4.17	5.00
	6 hours			5.00	6.00	5.00	6.00
Sunday Charge - 6:00am to 10:00pm							
	All day			0.83	1.00	0.83	1.00
	Lost Ticket			8.33	10.00	5.00	6.00

William Hunter Way

Monday to Saturday		S	D	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
				Excl VAT	Inc VAT	Excl VAT	Inc VAT
	30 mins			0.00	0.00	0.00	0.00
	1 hours			0.83	1.00	0.92	1.10
	2 hours			1.67	2.00	1.83	2.20
	2 hours with discount card			1.17	1.40	1.25	1.50
	3 hours			2.50	3.00	2.75	3.30
	4 hours			3.33	4.00	3.67	4.40
	5 hours			4.17	5.00	4.58	5.50
	6 hours			5.00	6.00	5.50	6.60
	24 hours			6.67	8.00	7.33	8.80
Sunday Charge							
	All day			0.83	1.00	0.92	1.10

**POLICY, RESOURCES AND ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023		April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Town Hall

					Chargeable period 24 Hours	
Monday to Saturday						
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.92	1.10
2 hours	S	D	1.67	2.00	1.83	2.20
2 hours with discount card	S	D	1.17	1.40	1.25	1.50
3 hours	S	D	2.50	3.00	2.75	3.30
4 hours	S	D	3.33	4.00	3.67	4.40
5 hours	S	D	4.17	5.00	4.58	5.50
6 hours	S	D	5.00	6.00	5.50	6.60
24 hours	S	D	6.67	8.00	7.33	8.80
Sunday Charge						
All day	S	D	0.00	0.00	0.92	1.10

King George's Playing Field

Monday to Saturday - 6:00am to 7:00pm						
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.92	1.10
2 hours	S	D	1.67	2.00	1.83	2.20
2 hours with discount card	S	D	1.17	1.40	1.25	1.50
3 hours	S	D	2.50	3.00	2.75	3.30
4 Hours	S	D	3.33	4.00	3.67	4.40
5 hours	S	D	4.17	5.00	4.58	5.50
6 hours	S	D	5.00	6.00	5.50	6.60
Over 6 hours	S	D	6.67	8.00	7.33	8.80
Monday to Saturday - 6:00am to 7:00pm						
Mini-bus - All Day	S	D	12.50	15.00	14.17	17.00
Coach - All Day	S	D	25.00	30.00	27.50	33.00

Ingatestone

Maximum stay 2 hours no return for 4 hours	S	D	0.00	0.00	0.00	0.00
--	---	---	------	------	------	------

Note - This is for Bell Mead and Market Square Monday to Saturday 8:00am - 6:00pm

Friars Avenue

Maximum stay 3 hours no return for 4 hours

					Chargeable period 24 Hours	
Monday to Saturday						
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.83	1.00	0.92	1.10
2 hours	S	D	1.67	2.00	1.83	2.20
2 hours with discount card	S	D	1.17	1.40	1.25	1.50
3 hours	S	D	2.50	3.00	2.75	3.30
Sunday Charge						
All day	S	D	0.83	1.00	0.92	1.10

Hunters Avenue

Maximum stay 3 hours no return for 4 hours

					Chargeable period 24 Hours	
Monday to Saturday						
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	8.93	1.00	0.92	1.10
2 hours	S	D	1.67	2.00	1.83	2.20
2 hours with discount card	S	D	1.17	1.40	1.25	1.50
3 hours	S	D	2.50	3.00	2.75	3.30
Sunday Charge						
All day	S	D	0.83	1.00	0.92	1.10

**POLICY, RESOURCES AND ECONOMIC DEVELOPMENT
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking - Season Tickets and Penalty Charge Notices

Season Tickets - Standard Charge - No refund

7 days	S	D	30.00	36.00	33.33	40.00
1 month	S	D	93.33	112.00	100.00	120.00
3 months	S	D	271.67	326.00	300.00	360.00
6 months	S	D	518.33	622.00	566.67	680.00
12 months	S	D	935.00	1,122.00	1,025.00	1,230.00

Note - For Coptfold Road, William Hunter Way*, Friars Avenue, Hunter Avenue and Eagle Way car parks.
*-No new season tickets will be offered for William Hunter Way Car Park

Penalty Charge Notice

Higher Level Penalty Charge Notice	O	S	70.00	70.00	70.00	70.00
Higher Level Penalty Charge Notice (if paid within 14 days)	O	S	35.00	35.00	35.00	35.00
Lower Level Penalty Charge Notice	O	S	50.00	50.00	50.00	50.00
Lower Level Penalty Charge Notice (if paid within 14 days)	O	S	25.00	25.00	25.00	25.00

Note: Set through national legislation

**DESIGN AND PRINT SERVICES
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: DESIGN AND PRINT SERVICES

CHARGING AREA: DESIGN AND PRINT SERVICES

<u>External Printing</u>			£	£	£	£
Provision of design and print services - per hour	S	D	17.50	21.00	18.33	22.00
Price per black and white copy	S	D	0.02	0.02	0.02	0.02
Price per colour copy	S	D	0.04	0.05	0.04	0.05
Provision of printing materials	S	D	As per job spec			

**Policy, Resources & Economic Development
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023		April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: OFFICE ACCOMMODATION

CHARGING AREA: WEDDINGS & ROOM HIRE

Committee Room Hire (Town Hall)

Council Chamber Half Day*	S	D	383.33	460.00	400.00	480.00
Council Chamber Full Day*	S	D	650.00	780.00	680.00	816.00
Committee Rooms 1 Half Day*	S	D	166.67	200.00	175.00	210.00
Committee Rooms 1 Full Day*	S	D	266.67	320.00	280.00	336.00
Committee Rooms 2 Half Day*	S	D	66.67	80.00	70.00	84.00
Committee Rooms 2 Full Day*	S	D	108.33	130.00	115.00	138.00
Civic Foyer Half Day	S	D	108.33	130.00	115.00	138.00
Civic Foyer Full Day	S	D	191.67	230.00	200.00	240.00
Leader's room Half Day	S	D	83.33	100.00	90.00	108.00
Leader's room Full Day	S	D	154.17	185.00	165.00	198.00

* 50% Discount applicable for booking made by Charities and Community Groups

Weddings (Town Hall - From August 2019)

Council Chamber Monday - Thursday	S	D	375.00	450.00	390.00	468.00
Council Chamber Friday	S	D	375.00	450.00	390.00	468.00
Council Chamber Saturday	S	D	375.00	450.00	390.00	468.00

* Please note fees for wedding ceremonies in the Council Chamber are administered by BBC and does not include registrar fee

Committee Rooms Monday - Thursday	E/S	D	191.00	210.00	200.00	240.00
Committee Rooms Friday	E/S	D	250.00	300.00	260.00	312.00
Committee Rooms Saturday	E/S	D	308.33	370.00	320.00	384.00

Please note the above charges do not include the fee for the certificate. £11 will need to be paid in addition to the charges above.

**Policy, Resources & Economic Development
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PLANNING & ECONOMY

CHARGING AREA: Economic Development						
Brentwood Business Showcase exhibitor stands			175	210	191.67	230

For more information about sponsorship packages, contact the Economic Development team on business@brentwood.gov.uk

PLANNING & LICENSING

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LAND CHARGES

CHARGING AREA: Land Charges

Search Fees

LLC1	O	S	21.00	21.00	22.00	22.00
CON 29R	S	S	104.17	125.00	106.67	128.00
CON 29R including LLC1	S/O	S	121.67	146.00	124.17	149.00
CON 290 optional enquiries, except Q22	S	S	13.33	16.00	13.33	16.00
CON 290 optional enquiries, Q22 only	S	S	15.00	18.00	15.00	18.00
Any other additional enquiries	O	S	33.00	33.00	34.00	34.00
Additional parcels of Land	S	S	38.33	46.00	39.17	47.00

In relation to CON 290, Q.22 only, additional parcels of land are processed at £1 per parcel, subject to maximum of 6 parcels of land, there being a £20 maximum fee payable in this regard

Personal Searches - Self Service	Free	Free
New Assisted Personal Search - upon application with the Thurrock Council Land	POA	POA

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Street Trading

Independent Permanent Stall - Annual (Replaced)	O	D	400.00	400.00	0.00	0.00
Independent 'One Off Stalls' (Replaced)	O	D	90.00	90.00	0.00	0.00
Lighting Up Brentwood (replaced)	O	D	30.00	30.00	0.00	0.00
Static Licence (New)	O	D	0.00	0.00	1,000.00	1,000.00
Mobile Licence (New)	O	D	0.00	0.00	600.00	600.00
Static Consent (New)	O	D	0.00	0.00	1,000.00	1,000.00
Mobile Consent (New)	O	D	0.00	0.00	600.00	600.00
Market Operator weekly Fee (New)	O	D	350.00	350.00	425.00	425.00
Market Operator additional days Fee (per day) (New)	O	D	150.00	150.00	200.00	200.00

Scrap Metal

Site Application - New - 3 years	O	D	495.00	495.00	510.00	510.00
Collector Application - New - 3 years	O	D	280.00	280.00	300.00	300.00
Variation	O	D	89.00	89.00	100.00	100.00
Site Renewal Application - 3 years	O	D	445.00	445.00	510.00	510.00
Collector Renewal Application - 3 years	O	D	230.00	230.00	252.00	252.00

Skin Piercing

Premises Registration	O	D	257.50	257.50	284.00	284.00
Practitioner Registration	O	D	91.50	91.50	100.00	100.00

Animals

** Please note vet costs are in addition to these fees where vet required*

Animal Boarding - Application Fee	O	D	300.00	300.00	330.00	330.00
Animal Boarding - Grant Fee	O	D	100.00	100.00	110.00	110.00
Selling Animals As Pets - Application Fee	O	D	300.00	300.00	330.00	330.00
Selling Animals As Pets - Grant Fee	O	D	100.00	100.00	110.00	110.00
Dog Breeding - Application Fee	O	D	300.00	300.00	330.00	330.00
Dog Breeding - Grant Fee	O	D	100.00	100.00	110.00	110.00
Hiring Out Horses - Application Fee	O	D	300.00	300.00	330.00	330.00
Hiring Out Horses - Grant Fee	O	D	100.00	100.00	110.00	110.00
Keeping Animals for Exhibition - Application Fee	O	D	300.00	300.00	330.00	330.00
Keeping Animals for Exhibition - Grant Fee	O	D	100.00	100.00	110.00	110.00
Combination Of Activities - Application Fee (for each additional activity)	O	D	150.00	150.00	145.00	145.00
Combination Of Activities - Grant Fee (for each additional activity)	O	D	75.00	75.00	82.00	82.00
Variation to licence/re-evaluation or rating	O	D	222.00	222.00	245.00	245.00
Appeal (All Licences)	O	D	137.00	137.00	150.00	150.00
Variation to reduce the licencable activities or number of animals	O	D	85.00	85.00	93.00	93.00
Additional Premises under an arrangers element of a Home Boarding Lic (New)	O	D	0.00	0.00	70.00	70.00
Dangerous Wild Animals - 2 years	O	D	300.00	300.00	500.00	500.00
Zoo Premises New - 6 years	O	D	927.00	927.00	1,500.00	1,500.00
Zoo Premises Renewal - 4 years	O	D	566.50	566.50	800.00	800.00

Sex Establishment Licensing

Premises Application	O	D	2,330.00	2,330.00	2,330.00	2,330.00
Premises Renewal	O	D	1,590.00	1,590.00	1,590.00	1,590.00
Premises Variation	O	D	530.00	530.00	530.00	530.00

Pavement Permit

New application Tables and Chairs 1-2 tables	O	D	260.00	260.00	286.00	286.00
New Application Tables and Chairs 3-6 tables	O	D	470.00	470.00	517.00	517.00
New Application Tables and Chairs over 6 tables.	O	D	675.00	675.00	742.00	742.00
Renewal application Tables and Chairs 1-2 tables	O	D	160.00	160.00	176.00	176.00
Renewal Application Tables and Chairs 3-6 tables	O	D	370.00	370.00	407.00	407.00
Renewal Application Tables and Chairs over 6 tables.	O	D	575.00	575.00	632.00	632.00
Business and Planning Act applications	O	D	100.00	100.00	100.00	100.00

Road Closure

Application to close road with 0 - 499 people attending	O	D	200.00	200.00	220.00	220.00
Application to close road with 500 - 1999 people attending	O	D	360.00	360.00	396.00	396.00
Application to close road with 2000+ people attending	O	D	680.00	680.00	748.00	748.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Gambling Act 2005

Bingo Clubs

New Application	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
CON 29R including LLC1	O	D	1,750.00	1,750.00	1,750.00	1,750.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Betting Premises

New Application	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Annual Fee	O	D	600.00	600.00	600.00	600.00
Application to Vary	O	D	1,500.00	1,500.00	1,500.00	1,500.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Tracks

New Application	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,250.00	1,250.00	1,250.00	1,250.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Family Entertainment Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	750.00	750.00	750.00	750.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Adult Gaming Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Prize Gaming Permit and Family Entertainment Centre Gaming Machine Permit

Permit Application (New)	O	S	300.00	300.00	300.00	300.00
Permit Application (Existing Operator)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	300.00	300.00	300.00	300.00
Change of Name on Permit	O	S	25.00	25.00	25.00	25.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Club Gaming or Machine Permit

Permit Application (New)	O	S	200.00	200.00	200.00	200.00
Permit Application (Existing Holder)	O	S	100.00	100.00	100.00	100.00
Permit Application (Holder of club premises certificate under Licensing Act 2003)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	200.00	200.00	200.00	200.00
Annual Fee for Permit	O	S	50.00	50.00	50.00	50.00
Application to Vary Club Permit	O	S	100.00	100.00	100.00	100.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Other

Temporary Use Notice (TUN)	O	S	500.00	500.00	500.00	500.00
Occasional Use Notice (OUN)	O	S	0.00	0.00	0.00	0.00
Copy of Premises Licence	O	D	25.00	25.00	25.00	25.00
Notification of Change of Circumstances for Premises Licence	O	D	50.00	50.00	50.00	50.00
Copy of Notice	O	S	25.00	25.00	25.00	25.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003

Premises - Band A (None to £4,300)

Premises Licences - New Application and Variation	O	S	100.00	100.00	100.00	100.00
Premises Licences - Annual Charge	O	S	70.00	70.00	70.00	70.00
CON 29R including LLC1	O	S	100.00	100.00	100.00	100.00
Club Premises Certificates - Annual Charge	O	S	70.00	70.00	70.00	70.00

Premises - Band B (£4,301 to £33,000)

Premises Licences - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Premises Licences - Annual Charge	O	S	180.00	180.00	180.00	180.00
Club Premises Certificates - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Club Premises Certificates - Annual Charge	O	S	180.00	180.00	180.00	180.00

Premises - Band C (£33,001 to £87,000)

Premises Licences - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Premises Licences - Annual Charge	O	S	295.00	295.00	295.00	295.00
Club Premises Certificates - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Club Premises Certificates - Annual Charge	O	S	295.00	295.00	295.00	295.00

Premises - Band D (£87,001 to £125,000)

Premises Licences - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Premises Licences - Annual Charge	O	S	320.00	320.00	320.00	320.00
Club Premises Certificates - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Club Premises Certificates - Annual Charge	O	S	320.00	320.00	320.00	320.00

Premises - Band E (£125,001 plus)

Premises Licences - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Premises Licences - Annual Charge	O	S	350.00	350.00	350.00	350.00
Club Premises Certificates - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Club Premises Certificates - Annual Charge	O	S	350.00	350.00	350.00	350.00

Additional Fees (based on number in attendance at any one time)

Additional Premises Licence Fee:

5,000 to 9,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
10,000 to 14,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
15,000 to 19,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
20,000 to 29,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
30,000 to 39,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
40,000 to 49,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
50,000 to 59,999	O	S	32,000.00	32,000.00	32,000.00	32,000.00
60,000 to 69,999	O	S	40,000.00	40,000.00	40,000.00	40,000.00
70,000 to 79,999	O	S	48,000.00	48,000.00	48,000.00	48,000.00
80,000 to 89,999	O	S	56,000.00	56,000.00	56,000.00	56,000.00
90,000 and over	O	S	64,000.00	64,000.00	64,000.00	64,000.00

Additional Annual Fee Payable (if applicable):

5,000 to 9,999	O	S	500.00	500.00	500.00	500.00
10,000 to 14,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
15,000 to 19,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
20,000 to 29,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
30,000 to 39,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
40,000 to 49,999	O	S	12,000.00	12,000.00	12,000.00	12,000.00
50,000 to 59,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
60,000 to 69,999	O	S	20,000.00	20,000.00	20,000.00	20,000.00
70,000 to 79,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
80,000 to 89,999	O	S	28,000.00	28,000.00	28,000.00	28,000.00
90,000 and over	O	S	32,000.00	32,000.00	32,000.00	32,000.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003 (cont.)

Other Fees

Application for the grant or renewal of a personal licence	O	S	37.00	37.00	37.00	37.00
CON 29R including LLC1	O	S	21.00	21.00	21.00	21.00
Theft, loss etc of premises licence or summary	O	S	10.50	10.50	10.50	10.50
Application for a provisional statement where premises being built etc	O	S	315.00	315.00	315.00	315.00
Notification of change of name or address	O	S	10.50	10.50	10.50	10.50
Application to vary licence to specify individual as premises supervisor	O	S	23.00	23.00	23.00	23.00
Application for transfer of premises licence	O	S	23.00	23.00	23.00	23.00
Interim authority notice following death etc.of licence holder	O	S	23.00	23.00	23.00	23.00
Theft, loss etc.of certificate or summary	O	S	10.50	10.50	10.50	10.50
Notification of change of name or alteration of rules of club	O	S	10.50	10.50	10.50	10.50
Change of relevant registered address of club	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of temporary event notice	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of personal licence	O	S	10.50	10.50	10.50	10.50
Duty to notify change of name or address	O	S	10.50	10.50	10.50	10.50
Right of freeholder etc.to be notified of licensing matters	O	S	21.00	21.00	21.00	21.00
Application to vary premises licence at community premises to include alternative licence condition	O	S	23.00	23.00	23.00	23.00
Application for minor variation	O	S	89.00	89.00	89.00	89.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Taxi

Vehicle Licence - Hackney Carriage

Vehicle Licence - including Plate	O	S	243.00	243.00	296.00	296.00
CON 29R including LLC1	O	S	75.00	75.00	80.00	80.00

Vehicle Licence - Private Hire

Vehicle Licence - including Plate	O	S	225.00	225.00	274.00	274.00
Vehicle Replacement	O	S	75.00	75.00	80.00	80.00

Vehicle Inspections - Hackney Carriage and Private Hire

Vehicle Inspection (Fee Removed)	O	S	47.00	47.00	0.00	0.00
Trailer Inspections - Non Braked (Fee Removed)	O	S	15.00	15.00	0.00	0.00
Trailer Inspections - Braked (Fee Removed)	O	S	23.00	23.00	0.00	0.00
Re-Inspection (Fee Removed)	O	S	12.50	12.50	0.00	0.00
Re-Inspection 2 (Fee Removed)	O	S	47.00	47.00	0.00	0.00

Drivers Licence - Hackney Carriage and Private Hire

Combined Driver New - 1 year (Excludes DBS)	O	S	145.00	145.00	160.00	160.00
Combined Driver Renewal - 1 year (Excludes DBS)	O	S	128.00	128.00	143.00	143.00
Combined Driver New - 3 years (Excludes DBS)	O	S	404.00	404.00	404.00	404.00
Combined Driver Renewal - 3 years (Excludes DBS)	O	S	354.00	354.00	354.00	354.00
Private Hire Driver New - 1 year (Excludes DBS) (New)	O	S	0.00	0.00	160.00	160.00
Private Hire Driver Renewal - 1 year (Excludes DBS) (New)	O	S	0.00	0.00	143.00	143.00
Private Hire Driver New - 3 years (Excludes DBS) (New)	O	S	0.00	0.00	404.00	404.00
Private Hire Driver Renewal - 3 years (Excludes DBS) (New)	O	S	0.00	0.00	354.00	354.00
Hackney Carriage Driver New - 1 year (Excludes DBS) (New)	O	S	0.00	0.00	160.00	160.00
Hackney Carriage Driver Renewal - 1 year (Excludes DBS) (New)	O	S	0.00	0.00	143.00	143.00
Hackney Carriage Driver New - 3 years (Excludes DBS) (New)	O	S	0.00	0.00	404.00	404.00
Hackney Carriage Driver Renewal - 3 years (Excludes DBS) (New)	O	S	0.00	0.00	354.00	354.00
Disclosure and Barring Service (DBS) Check (new to update service)	O	S	52.00	52.00	52.00	52.00
Disclosure and Barring Service (DBS) Check (update service lapsed)	O	S	85.00	85.00	85.00	85.00
Driver and Vehicle Licensing Agency (DVLA) Check outside of an application	O	S	5.00	5.00	5.00	5.00
Re-Test - Knowledge Test	O	S	35.00	35.00	35.00	35.00

Replacements

ID	O	S	6.00	6.00	6.00	6.00
PHV Cards	O	S	6.00	6.00	6.00	6.00
Tariff Cards	O	S	6.00	6.00	6.00	6.00
Replacement Plates	O	S	12.00	12.00	12.00	12.00
Replacement Door Signs (pair)	O	S	15.00	15.00	15.00	15.00
Plate Platforms	O	S	6.00	6.00	6.00	6.00

Private Hire Operators

Single Vehicle Operators Licence - 5 years	O	S	325.00	325.00	374.00	374.00
Operator Licence - 2 to 5 Vehicles - 5 years	O	S	1,085.00	1,085.00	1,248.00	1,248.00
Operator Licence - more than 5 Vehicles - 5 years	O	S	1,345.00	1,345.00	1,547.00	1,547.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: NEW DWELLINGS NOT EXCEEDING 300m2

HO1

Houses Bungalows less than 4 storeys 1 plot Plan and Inspection	S	D	674.17	809.00	701.67	842.00
Houses Bungalows less than 4 storeys 1 plot Building Notice	S	D	777.50	933.00	809.17	971.00
Houses Bungalows less than 4 storeys 1 plot Regularisation	O	D	1,124.00	1,124.00	1,169.00	1,169.00

HO2 CON 29R including LLC1

Houses Bungalows less than 4 storeys 2 plot Plan and Inspection	S	D	996.67	1,196.00	1,036.67	1,244.00
Houses Bungalows less than 4 storeys 2 plot Building Notice	S	D	1,098.33	1,318.00	1,142.50	1,371.00
Houses Bungalows less than 4 storeys 2 plot Regularisation	O	D	1,588.00	1,588.00	1,652.00	1,652.00

HO3

Houses Bungalows less than 4 storeys 3 plot Plan and Inspection	S	D	1,330.83	1,597.00	1,384.17	1,661.00
Houses Bungalows less than 4 storeys 3 plot Building Notice	S	D	1,536.67	1,844.00	1,598.33	1,918.00
Houses Bungalows less than 4 storeys 3 plot Regularisation	O	D	2,222.00	2,222.00	2,311.00	2,311.00

HO4

Houses Bungalows less than 4 storeys 4 plot Plan and Inspection	S	D	1,681.67	2,018.00	1,749.17	2,099.00
Houses Bungalows less than 4 storeys 4 plot Building Notice	S	D	1,794.17	2,153.00	1,866.67	2,240.00
Houses Bungalows less than 4 storeys 4 plot Regularisation	O	D	2,594.00	2,594.00	2,698.00	2,698.00

HO5

Houses Bungalows less than 4 storeys 5 plot Plan and Inspection	S	D	2,028.33	2,434.00	2,110.00	2,532.00
Houses Bungalows less than 4 storeys 5 plot Building Notice	S	D	2,130.00	2,556.00	2,215.83	2,659.00
Houses Bungalows less than 4 storeys 5 plot Regularisation	O	D	3,079.00	3,079.00	3,203.00	3,203.00

FO1

Houses Bungalows less than 4 storeys 1 flat Plan and Inspection	S	D	674.17	809.00	701.67	842.00
Houses Bungalows less than 4 storeys 1 flat Building Notice	S	D	777.50	933.00	809.17	971.00
Houses Bungalows less than 4 storeys 1 flat Regularisation	O	D	1,124.00	1,124.00	1,169.00	1,169.00

FO2

Houses Bungalows less than 4 storeys 2 flat Plan and Inspection	S	D	996.67	1,196.00	1,036.67	1,244.00
Houses Bungalows less than 4 storeys 2 flat Building Notice	S	D	1,098.33	1,318.00	1,142.50	1,371.00
Houses Bungalows less than 4 storeys 2 flat Regularisation	O	D	1,588.00	1,588.00	1,652.00	1,652.00

FO3

Houses Bungalows less than 4 storeys 3 flat Plan and Inspection	S	D	1,330.83	1,597.00	1,384.17	1,661.00
Houses Bungalows less than 4 storeys 3 flat Building Notice	S	D	1,536.67	1,844.00	1,598.33	1,918.00
Houses Bungalows less than 4 storeys 3 flat Regularisation	O	D	2,222.00	2,222.00	2,311.00	2,311.00

FO4

Houses Bungalows less than 4 storeys 4 flat Plan and Inspection	S	D	1,681.67	2,018.00	1,749.17	2,099.00
Houses Bungalows less than 4 storeys 4 flat Building Notice	S	D	1,794.17	2,153.00	1,866.67	2,240.00
Houses Bungalows less than 4 storeys 4 flat Regularisation	O	D	2,594.00	2,594.00	2,698.00	2,698.00

FO5

Houses Bungalows less than 4 storeys 5 flat Plan and Inspection	S	D	2,028.33	2,434.00	2,110.00	2,532.00
Houses Bungalows less than 4 storeys 5 flat Building Notice	S	D	2,130.00	2,556.00	2,215.83	2,659.00
Houses Bungalows less than 4 storeys 5 flat Regularisation	O	D	3,079.00	3,079.00	3,203.00	3,203.00

CV01

Conversion to a Single Dwelling House Plan and Inspection	S	D	745.00	894.00	775.00	930.00
Conversion to a Single Dwelling House Building Notice	S	D	819.17	983.00	852.50	1,023.00
Conversion to a Single Dwelling House Regularisation	O	D	1,131.00	1,131.00	1,177.00	1,177.00

CV02

Conversion to a Single Flat Plan and Inspection	S	D	671.67	806.00	699.17	839.00
Conversion to a Single Flat Building Notice	S	D	740.00	888.00	770.00	924.00
Conversion to a Single Flat Regularisation	O	D	1,076.00	1,076.00	1,120.00	1,120.00

ED

Notifiable Electrical Work where a satisfactory certificate will not be issued by a Part P registered electrician.	S	D	360.83	433.00	375.83	451.00
--	---	---	--------	--------	--------	--------

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: WORK TO A SINGLE DWELLING (NOT MORE THAN 3 STOREYS HIGH ABOVE GROUND LEVEL)

DW00							
Single Storey extension not exceeding 10 sq m Plan and Inspection Charge	S	D	307.50	369.00	320.00	384.00	
Single Storey extension not exceeding 10 sq m Building Notice	S	D	337.50	405.00	351.67	422.00	
Single Storey extension not exceeding 10 sq m Regularisation Charge	O	D	466.00	466.00	485.00	485.00	
DW01							
CON 29R including LLC1							
Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	579.17	695.00	602.50	723.00	
Single Storey extension not exceeding 40 sq m Building Notice	S	D	637.50	765.00	663.33	796.00	
Single Storey extension not exceeding 40 sq m Regularisation Charge	O	D	879.00	879.00	915.00	915.00	
DW02							
Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	724.17	869.00	753.33	904.00	
Single Storey extension not exceeding 100 sq m Building Notice	S	D	795.83	955.00	828.33	994.00	
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	D	1,099.00	1,099.00	1,143.00	1,143.00	
DW03							
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	D	675.00	810.00	702.50	843.00	
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Building Notice	S	D	742.50	891.00	772.50	927.00	
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	D	1,024.00	1,024.00	1,065.00	1,065.00	
DW04							
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	D	750.83	901.00	781.67	938.00	
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Building Notice	S	D	825.83	991.00	859.17	1,031.00	
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	D	1,139.00	1,139.00	1,185.00	1,185.00	
DW05							
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Plan and Inspection Charge	S	D	370.00	444.00	385.00	462.00	
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Building Notice	S	D	406.67	488.00	423.33	508.00	
Erection of non-exempt domestic extension comprising of garage, carport or store not exceeding 100 sq m Regularisation Charge	O	D	561.00	561.00	584.00	584.00	
DW06							
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Plan and Inspection Charge	S	D	475.00	570.00	494.17	593.00	
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Building Notice	S	D	522.50	627.00	544.17	653.00	
Erection of non-exempt detached non-habital domestic building not exceeding 100 sq m Regularisation Charge	O	D	721.00	721.00	750.00	750.00	
DW07							
First Floor & Second Floor loft conversion Plan and Inspection Charge	S	D	557.50	669.00	580.00	696.00	
First Floor & Second Floor loft conversion Building Notice	S	D	613.33	736.00	638.33	766.00	
First Floor & Second Floor loft conversion Regularisation Charge	O	D	846.00	846.00	880.00	880.00	
DW08							
Other Works Plan and Inspection Charge	S	D	331.67	398.00	345.00	414.00	
Other Works Building Notice	S	D	364.17	437.00	379.17	455.00	
Other Works Regularisation Charge	O	D	503.00	503.00	524.00	524.00	
DW09							
Re-roofing, installation of solar panels or photovoltaic cells Plan and Inspection Charge	S	D	203.33	244.00	211.67	254.00	
Re-roofing, installation of solar panels or photovoltaic cells Building Notice	S	D	223.33	268.00	232.50	279.00	
Re-roofing, installation of solar panels or photovoltaic cells Regularisation Charge	O	D	308.00	308.00	321.00	321.00	
DW10							
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	D	182.50	219.00	190.00	228.00	
Replacement of windows, roof lights, roof windows or external glazed doors Building Notice	S	D	200.83	241.00	209.17	251.00	
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	D	276.00	276.00	288.00	288.00	
DW11							
Cost of work not exceeding £5,000 Plan and Inspection Charge	S	D	243.33	292.00	253.33	304.00	
Cost of work not exceeding £5,000 Building Notice	S	D	267.50	321.00	278.33	334.00	
Cost of work not exceeding £5,000 Regularisation Charge	O	D	369.00	369.00	384.00	384.00	
DW12							
Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	D	470.00	564.00	489.17	587.00	
Cost of work exceeding £5,000 but not exceeding £25,000 Building Notice	S	D	517.50	621.00	538.33	646.00	
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	714.00	714.00	743.00	743.00	
DW13							
Cost of work exceeding £25,000 but not exceeding £100,000 Plan and Inspection Charge	S	D	776.67	932.00	808.33	970.00	
Cost of work exceeding £25,000 but not exceeding £100,000 Building Notice	S	D	854.17	1,025.00	888.33	1,066.00	
Cost of work exceeding £25,000 but not exceeding £100,000 Regularisation Charge	O	D	1,179.00	1,179.00	1,227.00	1,227.00	
ED							
Notifiable electrical work where a satisfactory certificate will not be issued by a Part P registered electrician	S	D	360.83	433.00	375.83	451.00	

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: BUILDING CONTROL

CHARGING AREA: ALL OTHER NON-DOMESTIC WORK (NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL)

Extensions and New Builds

ND01

Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	572.50	687.00	595.83	715.00
Single Storey extension not exceeding 40 sq m Regularisation Charge CON 29R including LLC1	O	D	879.00	879.00	915.00	915.00

ND02

Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	654.17	785.00	680.83	817.00
Single Storey extension not exceeding 100 sq m Regularisation Charge	O	D	992.00	992.00	1,032.00	1,032.00

ND03

Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Plan and Inspection Charge	S	D	715.00	858.00	744.17	893.00
Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m Regularisation Charge	O	D	1,083.00	1,083.00	1,127.00	1,127.00

ND04

Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	D	776.67	932.00	808.33	970.00
Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Regularisation Charge	O	D	1,175.00	1,175.00	1,222.00	1,222.00

Alterations

ND05

Cost of work not exceeding £5,000 Plan and Inspection Charge	S	D	307.50	369.00	320.00	384.00
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	460.00	460.00	479.00	479.00
Replacement of windows, roof lights, roof windows or external glazed doors Plan and Inspection Charge	S	D	266.67	320.00	277.50	333.00
Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	O	D	389.00	389.00	405.00	405.00
Renewable energy systems not exceeding £20,000 Planning and Inspection Charge	S	D	286.67	344.00	298.33	358.00
Renewable energy systems not exceeding £20,000 Regularisation Charge	O	D	409.00	409.00	426.00	426.00
Installation of new shop front and work not exceeding £5,000 Plan and Inspection Charge	S	D	286.67	344.00	298.33	358.00
Installation of new shop front and work not exceeding £5,000 Regularisation Charge	O	D	409.00	409.00	426.00	426.00

ND06

Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	D	470.00	564.00	489.17	587.00
Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	O	D	716.00	716.00	745.00	745.00
Replacment of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Plan and Inspection Charge	S	D	369.17	443.00	384.17	461.00
Replacment of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Regularisation Charge	O	D	572.00	572.00	595.00	595.00
Installation of raised storage platform not exceeding 250 sqm within an existing building Plan and Inspection Charge	S	D	450.00	540.00	468.33	562.00
Installation of raised storage platform not exceeding 250 sqm within an existing building Regularisation Charge	O	D	634.00	634.00	660.00	660.00

ND07

Cost of work exceeding £25,000 and not exceeding £100,000 Plan and Inspection Charge	S	D	817.50	981.00	850.83	1,021.00
Cost of work exceeding £25,000 and not exceeding £100,000 Regularisation Charge	O	D	1,246.00	1,246.00	1,296.00	1,296.00
Fit out of building up to 100 sq m Plan and Inspection Charge	S	D	552.50	663.00	575.00	690.00
Fit out of building up to 100 sq m Regularisation Charge	O	D	767.00	767.00	798.00	798.00

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Planning Application Fees

All Outline Applications

Up to 2.5 hectare, per 0.1 hectare	O	S	462.00	462.00	462.00	462.00
More than 2.5 hectares	O	S	11,432.00	11,432.00	11,432.00	11,432.00
Each 0.1 hectare in excess of 2.5 hectares to a maximum of £125,000	O	S	138.00	138.00	138.00	138.00

Household CON 29R including LLC1

Alterations/extensions to a single dwelling	O	S	206.00	206.00	206.00	206.00
---	---	---	--------	--------	--------	--------

Full Applications

Alterations/extensions two or more dwellings	O	S	407.00	407.00	407.00	407.00
New Dwellings (up to 50) per dwelling	O	S	462.00	462.00	462.00	462.00
New Dwellings more than 50	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each dwelling in excess of 50 to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00

Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)

Gross Floor up to 40sq m	O	S	234.00	234.00	234.00	234.00
Gross Floor 40 sq m to 75 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor 75sq m to 3750 sq m each 75 sq m or part thereof	O	S	462.00	462.00	462.00	462.00
Gross Floor more than 3750 sq m	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00

Erection of building (on land used for agriculture for agricultural purposes)

Gross Floor Space up to 465 sq m	O	S	96.00	96.00	96.00	96.00
Gross Floor 465 sq m to 540 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor 540 sq m to 4215 sq m each 75 sq m in excess of 540 sq m	O	S	462.00	462.00	462.00	462.00
Gross Floor more than 4215 sq m	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 75 sq m in excess of 4215 sq m to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00

Erection of glasshouses

Gross Floor no more than 465 sq m	O	S	96.00	96.00	96.00	96.00
Gross Floor more than 465 sq m	O	S	2,580.00	2,580.00	2,580.00	2,580.00

Erection/Alterations/Replacement of Plant and Machinery

Site Area not more than 5 hectares - per 0.1 hectare or part thereof	O	S	462.00	462.00	462.00	462.00
Site Area more than 5 hectares	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each additional 0.1 hectare in excess of 5 hectares up to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00

Applications other than Building Works

Car parks, Service Roads or other accesses	O	S	234.00	234.00	234.00	234.00
--	---	---	--------	--------	--------	--------

Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage minerals)

Site Area no more than 15 hectares per 0.1 hectare	O	S	234.00	234.00	234.00	234.00
Site Area more than 15 hectares	O	S	34,934.00	34,934.00	34,934.00	34,934.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	138.00	138.00	138.00	138.00

Operations connected with exploratory drilling for oil or natural gas

Site area not more than 7.5 hectares each 0.1 hectare	O	S	508.00	508.00	508.00	508.00
Site area more than 7.5 hectares	O	S	38,070.00	38,070.00	38,070.00	38,070.00
Each 0.1 hectare in excess of 7.5 hectares up to a maximum of £250,000	O	S	151.00	151.00	151.00	151.00

Operations (other than exploratory drilling) for the winning and working of oil or natural gas

Site area not more than 15 hectares each 0.1 hectares	O	S	257.00	257.00	257.00	257.00
Site area more than 15 hectares	O	S	38,520.00	38,520.00	38,520.00	38,520.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	151.00	151.00	151.00	151.00

Operations (winning and working of minerals) excluding oil or natural gas

Site area not more than 15 hectares each 0.1 hectares	O	S	234.00	234.00	234.00	234.00
Site area more than 15 hectares	O	S	34,934.00	34,934.00	34,934.00	34,934.00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	O	S	138.00	138.00	138.00	138.00

Other operations (not coming within any of the above categories)

Any site area per 0.1 hectares up to a maximum of £1690	O	S	234.00	234.00	234.00	234.00
---	---	---	--------	--------	--------	--------

Lawful Development Certificate

Existing Use or operation	O	S	Same As Full	Same As Full	Same As Full	Same As Full
Existing use or operation - lawful not to comply with any condition or limitation	O	S	234.00	234.00	234.00	234.00

Proposed use or operation	O	S	Half normal planning fee	Half normal planning fee	Half normal planning fee	Half normal planning fee
---------------------------	---	---	--------------------------	--------------------------	--------------------------	--------------------------

For further clarification on the planning fees please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 and (Amendment) Regulations 2017

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES		CHARGES	
			April 2022-March 2023 Excl VAT	Inc VAT	April 2023-March 2024 Excl VAT	Inc VAT

SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Planning Application Fees

Prior Approval

Agricultural and Forestry buildings & operations or demolition of buildings	O	S	96.00	96.00	96.00	96.00
Telecommunications Code Systems Operators	O	S	462.00	462.00	462.00	462.00
Proposed Change of Use to State Funded School or Registered Nursery	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	O	S	96.00	96.00	96.00	96.00
CON 29R including LLC1	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	O	S	96.00	96.00	96.00	96.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for a Prior Approval for a Change of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to dwellinghouses (Class C3)	O	S	96.00	96.00	96.00	96.00
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)	O	S	96.00	96.00	96.00	96.00
Notification for prior Approval for Change of Use from Amusements Arcades/Centres and Casinos (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3) and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3)	O	S	96.00	96.00	96.00	96.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) and Associated Building Operations	O	S	206.00	206.00	206.00	206.00
Notification for Prior Approval for a Change of Use from Shops (Class A1) Financial and Professional Services (Class A2) Betting Offices and Payday Loan Shops and Casinos (Sui Generis Uses) to restaurants and cafes (Class A3) to Assembly and Leisure Use (ClassD2)	O	S	96.00	96.00	96.00	96.00

Reserved Matters

Application for approval of reserved matters following outline approval	O	S	Full Fee due or if paid £462	Full Fee due or if paid £462	Full Fee due or if paid £462	Full Fee due or if paid £462
---	---	---	------------------------------	------------------------------	------------------------------	------------------------------

Approval/Variation/Discharge of condition

Application for removal or variation of a condition following grant of planning permission	O	S	234.00	234.00	234.00	234.00
Request for confirmation that one or more planning conditions have been complied with - Householder	O	S	34.00	34.00	34.00	34.00
Request for confirmation that one or more planning conditions have been complied with - Other	O	S	116.00	116.00	116.00	116.00

Change of Use of a building to use as one or more separate dwellings houses or other cases

Not more than 50 dwellings - each dwelling	O	S	462.00	462.00	462.00	462.00
More than 50 dwellings	O	S	22,859.00	22,859.00	22,859.00	22,859.00
Each dwelling in excess of 50 up to a maximum of £250,000	O	S	138.00	138.00	138.00	138.00
Other Changes of use of a building or land	O	S	462.00	462.00	462.00	462.00

Advertising

Relating to the business on the premises	O	S	132.00	132.00	132.00	132.00
Advance signs which are not situated on or visible from the site, directing the public to a	O	S	132.00	132.00	132.00	132.00
Other advertisements	O	S	462.00	462.00	462.00	462.00

Application for a New Planning Permission to replace an Extant Planning Permission

Applications in respect of major developments	O	S	690.00	690.00	690.00	690.00
Applications in respect of householder developments	O	S	68.00	68.00	68.00	68.00
Applications in respect of other developments	O	S	234.00	234.00	234.00	234.00

Application for a Non-material Amendment following a grant of Planning Permission

Applications in respect of householder development	O	S	34.00	34.00	34.00	34.00
Applications in respect of other developments	O	S	234.00	234.00	234.00	234.00

Application for Permission in Principle

For each 0.1 hectare of the site area	O	S	402.00	402.00	402.00	402.00
---------------------------------------	---	---	--------	--------	--------	--------

For further clarification on the planning fees please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 and (Amendment) Regulations 2017

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT

CHARGING AREA: Pre-Application Advice

Pre-Application Advice

Householder

1	Householder - written response only	S	D	58.33	70.00	66.67	80.00
2	Up to 1-hour meeting and written summary / with specialist advice (Where the proposal falls within a conservation area and/or the setting of a listed building, or involves works to a residential listed building)	S	D	141.67 / 266.67	170 / 320	158.33 / 300	190 / 360
3	CON 29R including LLC1	S	D	29.17	35.00	33.33	40.00
4	Express Householder Advice - e.g. week turnaround	S	D	416.67	500.00	470.83	565.00

Change of Use of a Building or Land where the proposal does not constitute Minor or Major development

NB this would include a change of use of the land to additional residential garden; paddocks; and buildings to non-residential use

5	Up to 1-hour inhouse meeting and written summary/ with specialist advice (Where the proposal falls within a conservation area and/or the setting of a listed building, or involves works to a residential listed building)	S	D	350 / 483.33	420 / 580	391.67 / 545.83	470 / 655
6	Up to 1-hour onsite meeting and written summary/ with specialist advice (where the proposal falls within a conservation area and/or the setting of a listed building, or involves works to a residential listed building)	S	D	375 / 508.33	450 / 610	416.67 / 570.83	500 / 685
7	Follow up comments upon per additional set of drawings			150.00	180.00	166.67	200.00

Creation of a singular: dwellinghouse; replacement dwellinghouse; or residential annexe

Note: in excess of 1 but below 10 units constitutes Minor development

8	Up to 1-hour inhouse meeting and written summary/ with specialist advice (Where the proposal falls within a conservation area and/or the setting of a listed building, or involves works to a listed building, specialist advice is required and is charged as follows.)	S	D	350 / 483.33	420 / 580	391.67 / 545.83	470 / 655
9	Up to 1-hour onsite meeting and written summary/ with specialist advice (Where the proposal falls within a conservation area and/or the setting of a listed building, or involves works to a listed building, specialist advice is required and is charged as follows.)	S	D	375 / 508.33	450 / 610	416.67 / 570.83	500 / 685
10	Follow up comments upon per additional set of drawings	S	D	150.00	180.00	166.67	200.00

Minor Development

11	Written summary only/ with specialist advice	S	D	350 / 483.33	420 / 580	391.67 / 545.83	470 / 655
12	Up to 1-hour inhouse meeting and written summary/ with specialist advice	S	D	716.67 / 850	860 / 1020	808.33 / 958.33	970 / 1150
13	Up to 1-hour onsite meeting and written summary/with specialist advice	S	D	741.67 / 850	890 / 1050	833.33 / 983.33	1000 / 1180
14	Additional 1-hour inhouse meetings and written summaries/ with specialist	S	D	458.33 / 591.67	550 / 710	516.67 / 666.67	620 / 800
15	Follow up comments per additional set of drawings	S	D	166.67	200.00	187.50	225.00

Small major development (includes Heritage Assessts/ Urban Design)

new building has between 1000 and 2499 sqm of floor space

Or the site is between 0.5 and 1.99 hecatres (where you don't know the floor space.)

16	Up to 1-hour inhouse meeting and written summary	S	D	2,083.33	2,500.00	2,312.50	2,775.00
17	Up to 1-hour onsite meeting and written summary set	S	D	2,108.33	2,530.00	2,375.00	2,850.00
18	Written advice	S	D	250.00	300.00	279.17	335.00
19	A subsequent meeting with a planning officer	S	D	1,500.00	1,800.00	1,691.67	2,030.00

Large major development (includes Heritage Assessts/ Urban Design)

If your new building has between 2500 and 4999 sqm of floor space

Or The site area is up between 2.0 and 4.99 hecatres (where you don't know the floorspace)

20	Up to 1-hour inhouse meeting and written summary	S	D	2,500.00	3,000.00	2,825.00	3,390.00
21	Up to 1-hour onsite meeting and written summary set	S	D	2,525.00	3,030.00	2,845.83	3,415.00
23	A subsequent meeting with a planning officer	S	D	1,916.67	2,300.00	2,083.33	2,500.00

Strategic Development (Principal Planner)

Your new building has 5000 or more sqm of floor space

The site area is 5 or more hectares (where you don't know the floorspace)

24	Up to 1-hour inhouse meeting and written summary	S	D	2,833.33	3,400.00	3,200.00	3,840.00
25	Up to 1-hour onsite meeting and written summary	S	D	2,858.33	3,430.00	3,225.00	3,870.00
26	A reduced fee for follow up meetings if you have: already had a meeting in relation to the same site in the last three months or received a refusal of planning permission for a similar development on the same site in the last three months	S	D	2,250.00	2,700.00	2,541.67	3,050.00

Planning Performance Agreement - Separate set of Fees

BBC can offer a tailored service to developers in regard to the above advice types.

These can include meetings with elected members including ward members and members of the Planning Committee. We can negotiate compliance with conditions during the course of construction and through the redevelopment and conversion of listed buildings with the appropriate specialist advisors offering direct and timely contact with Officer's.

Post-Application Conditions Advice

Some developments may result in conditions which you may wish to discuss in more detail with the Planning Officer to consider your options. Particularly where there are requirements for particular materials. Officers can advise on the requirements in consultation with specialist advisors where applicable.

Note: Developers are reminded of the provisions of the NPPF with particular regard to paragraph 130.

27	Written summary only	S	D	125.00	150.00	141.67	170.00
28	Up to 1-hour inhouse meeting and written summary	S	D	208.33	250.00	235.00	282.00
29	Up to 1-hour onsite meeting and written summary	S	D	233.33	280.00	262.50	315.00

Advice from Officers specialising in the Heritage Assets, Urban Design or Landscaping may also be required and is charged separately.

**PLANNING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2023**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2022-March 2023		CHARGES April 2023-March 2024	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PLANNING POLICY

CHARGING AREA: Design Panel Review

Design Panel Review

Panel review session, tailored to reflect the proposal

S D

negotiable

negotiable